## Appendix A: Internship Contact Form

## **Student Information**

| Student Name:                          | Banner ID: |  |
|----------------------------------------|------------|--|
| Contact Information During Internship: |            |  |
| Email:                                 | Phone :    |  |
| Agency Information                     |            |  |
| Agency/Organization:                   |            |  |
| Address                                |            |  |
|                                        |            |  |
| Phone No:                              | Fax:       |  |

## **Preceptor Information**

| Preceptor Name:                                       |      |  |  |
|-------------------------------------------------------|------|--|--|
| Title:                                                |      |  |  |
| Degrees and professional certifications/designations: |      |  |  |
| Phone No                                              | Fax: |  |  |
| Email:                                                |      |  |  |

This internship is (circle one): paid unpaid

If unpaid... is the internship part of an organized internship program? (Yes / No) Is the internship within current place of employment? (Yes / No)

Semester/Year of Registration: \_\_\_\_\_

Proposed Start Date: \_\_\_\_\_ Proposed End Date: \_\_\_\_\_

Proposed Internship Objectives: